

DEVELOPMENT PERMIT APPLICATION CHECKLIST

Please ensure the Application for Development is complete with the following information:

- Applicant's Name. If the applicant is not the registered owner of the property proposed for development, have the registered owner(s) sign the application form. A Certificate of Title is not required, as the Village will confirm ownership at Alberta Land Titles.
- Address of the Property (Long or short legal; whichever applies to your property).
- Parcel size (acres/hectares) or Lot Size (meters or feet)
- Existing Use of Parcel (Example: residential site, type of business.)
- Proposed Use of Parcel (Example: same as existing, type of business.)
- Type of Development. (Example: residence, fence, shed, new business, change in use.)
- Size of Development (sq. meters/sq. feet)
- Estimated Cost of the Development
- Safety Codes Permits Required the Safety Codes Act requires that all contractors and homeowners in Alberta obtain permits prior to commencing work on buildings covered by the Alberta Building Code, the Canadian Electrical Code, the Alberta Gas Code, or the Alberta Plumbing Code. Please Indicate which apply to your development.
- Include a complete set of construction drawings. (Drawings are the include elevation, floor plan, foundation, and cross section.)
- Estimated date of commencement and completion
- Site plan drawing
- Date the application
- Sign the application
- Application fee Application for a development permit shall be accompanied by a fee as established by Council. Please see "Fees" section. (Please contact the Planning and Development Department to determine your fee.)

NOTES:

Difference between a Development Permit and a Building Permit

A Development Permit deals with such items as zoning, and any restrictions on what type of building you may be constructing. Development Permits are issued by the Village.

A Building Permit allows construction to proceed on condition of compliance with the Alberta Building Code. It deals with structural integrity and public safety. Building Permits are issued by Superior Safety Codes.

The major benefits of obtaining a permit is knowing that the installation conforms to the safety standards that have been adopted under the Safety Codes Act, and that inspections will be provided by a certified Safety Codes Officer.

Safety Codes Permits (Building, Energy Compliance, Gas, Electrical, Plumbing, and Private Sewage)

The Safety Codes Act requires that permits must be obtained for the construction or renovation of all residences, including mobile homes. Building Permits are also required for any building to be used for non-farm purposes (industrial, commercial). These permits are required to ensure construction meets the Provincial Building Code.

The Village of Consort has contracted an accredited agency, Superior Safety Codes Inc. to issue permits and perform inspections.